



Date: January 18, 2012

From: ING U.S. Compliance

Florida - Important Changes Regarding Appointments Beginning January 18, 2012

Appointment Renewals When a Licensee Has an Invalid Address

Starting after 5:00 p.m. EST on January 18, 2012, if a licensee/appointee has an invalid address on file with the Florida Department of Financial Services, Division of Agent and Agency Services, then no appointing entity will be able to renew the licensee's appointment. This process is already in place for initiating original appointments and will now be incorporated into the appointment renewal process. When the licensee updates their address(es) in their **MyProfile** account, then the licensee will be able to have their appointment(s) renewed. **The addresses included in this process are email, home, business and mailing.**

If you are currently resident or non-resident licensed in Florida, please use Florida's **MyProfile** link to review your current address records and make necessary updates, otherwise, no insurance company will be allowed to renew your company appointment(s) when they come up for renewal.

If you have questions concerning these requirements, please contact Florida's Division of Agent and Agency Services Licensing Helpline at 1-850-413-3137 or contact them at their email address <mailto:AgentLicensing@MyFloridaCFO.com>

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