



Field  
Update



May 18, 2010

## Aviva listened to YOU...

### And is no longer requiring term business to be submitted through the tele-application process

Effective immediately Aviva will allow Term business to be submitted in accordance to your desired method; tele-application is no longer required. However, our Tele-app process is still available for those of you who would like to continue to use this processing method.

You can now submit your Term new business via Tele-application, or Full application. It's your choice.

- Obtain proper applications and forms using forms online or the [New Business Wizard](#)
  
- Fax all completed applications and documents to 800-800-9882 or 888-329-1329
  

OR

- Upload all completed applications and documents using the [Document Gateway System](#)

There is no change to the Single Premium Life application process; these applications must be processed through tele-app.

### Also a password will no longer be required on the LPSS illustration system

Effective May 21, 2010 the password requirement will be removed from the illustration system. We heard your suggestions and we strive to make how you do business easier and more effective.

We appreciate your business and we promise your voice is always heard.